



Corporation of the Town of Penetanguishene

10 Robert St West, P.O. Box 5009, Penetanguishene, L9M 2G2

Phone: 705-549-7453 Email: events@penetanguishene.ca

SPECIAL EVENT VOLUNTEER APPLICATION FORM *Please print neatly*****

Event Date:		Event Time:	
Role of volunteer:			
Name:		Age:	
Mailing Address:		Town:	
Postal Code:	Home	Cell	Phone:
Email:			
Emergency Contact:		Home Cell Phone:	
Medical/Special Information:			
Past volunteer experience or valuable skills:			

VOLUNTEER POLICIES & PROCEDURES AGREEMENT

- Our events rely heavily on dedicated volunteers who are willing to be in attendance for the duration of the agreed upon scheduled time and carry out assigned tasks to the best of their ability.
- **Volunteers are Ambassadors for the Town and must be a minimum (14) years of age and must be able to work independently and be comfortable around loud noise & large crowds. Dependable, professional, polite, positive, and enthusiastic with a genuine interest in helping others are important for the position.**
- A volunteer meeting may be scheduled prior to the event date and attendance is important and appreciated.
- Positions may require you to stand for long periods. Please be prepared for outdoor weather conditions and dress accordingly (Rain gear, warm attire, comfortable shoes/boots, hats, gloves, water bottle, chair, food/snacks, etc.)
- A uniform shirt/hat/safety vest/lanyard may be provided, and volunteers must agree to wear any gear that is provided.
- **If unable to attend your scheduled volunteer time due to unforeseen circumstances or unable to fulfill your volunteer responsibilities, I agree to notify the Recreation & Events Coordinator immediately CELL:705-529-5465.**
- I understand that my volunteer duties can be revoked at any time by Town staff if I do not follow procedures.

WAIVER

In consideration of the acceptance of my application and the permission to volunteer for a program or event sponsored by the Recreation & Community Services Department, Town of Penetanguishene, I hereby waive and forever discharge the Corporation of the Town of Penetanguishene, its employees, agents, instructors, officers, and elected officials from all claims, damages, costs and expenses in respect to injury or damage to my person or property, however caused, which I may sustain as a result of my participation in the program, provided such claims are not caused by the negligence of the Town of Penetanguishene. The Town of Penetanguishene reserves the right to use photographs of recreation programs for promotional use.

Volunteer Signature:	Date:
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Winterama Volunteer Roles & Schedule, February 16 - 18

Friday, February 16 Volunteers

Role	# Volunteers Needed	Duty	Location	Start Time	End Time
Mascot Escorts	2+	Guide Millie/Willie	Amphitheatre, 8 Owen St	5:30 PM	7:30 PM
Fireworks Security	3+	Stop people	Amphitheatre, 8 Owen St	6:30 PM	7:30 PM
Button Sales	2+	Sell buttons \$5	Arena, 61 Maria St.	8:00 PM	9:00 PM

Saturday Volunteers

Task		Duty	Location	Start Time	End Time
Mascot Escorts	2+	Guide Millie/Willie	Parade Start, Jeffery St	10:30 AM	3:30 PM
Button Sales	4+	Sell buttons \$5	Town Dock, 26 Main St	10:00 AM	3:30 PM
Button Sales	2+	Sell buttons \$5	Amphitheatre, 8 Owen St	10:00 AM	3:30 PM
Horse & Wagon	2+	Manage Line up	Town Dock, 26 Main St	10:30 AM	3:30 PM
Horse & Wagon	2+	Manage Line up	Museum, 13 Burke St.	10:30 AM	3:30 PM

Sunday Volunteers

Task		Duty	Location	Start Time	End Time
Mascot Escort	2+	Guide Millie/Willie	Arena, 61 Maria St.	10:30 AM	3:30 PM
Button Sales	2+	Sell buttons \$5	Arena, 61 Maria St.	10:30 AM	3:30 PM
Line ups	2+	Manage lines	Arena, 61 Maria St.	10:30 AM	3:30 PM
Parking	2+	Help direct vehicles	Arena, 61 Maria St.	10:00 AM	3:30 PM
Kid Zone	2+	General help	Arena, 61 Maria St.	10:30 AM	3:30 PM