



THE CORPORATION OF THE TOWN OF PENETANGUISHENE

BY-LAW NUMBER 2025-08

**Being a By-Law to Regulate the Town of Penetanguishene Water Works Utility,
to Establish Fees and Charges for Water Works and Wastewater Services
Provided
and to Repeal By-law 2015-64 and all amendments to By-law 2015-64**

WHEREAS pursuant to section 9 of the *Municipal Act, 2001* S.O. 2001, chapter 25 a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS pursuant to section 8. (1) of the *Municipal Act, 2001* S.O. 2001, chapter 25 the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS section 11 of the *Municipal Act, 2001, as amended*, authorizes a lower tier municipality to pass by-laws with respect to public utilities;

AND WHEREAS section 80 of the *Municipal Act, 2001, as amended* authorizes a municipality, at reasonable times, to enter on land to which it supplies a public utility to inspect, repair, alter or disconnect the service pipe or wire, machinery, equipment or other works used to supply the public utility and to shut off or reduce the supply of the public utility;

AND WHEREAS section 81 of the *Municipal Act, 2001, as amended*, authorizes a municipality to shut off the supply of a public utility to land if fees or charges payable by the Owners or occupants of the land for the supply of the public utility to the land are overdue; to provide reasonable notice of the proposed shut-off and to recover all fees and charges payable despite shutting off the supply of the public utility;

AND WHEREAS section 82 of the *Municipal Act, 2001, as amended*, provides that a municipality is not liable for damages caused by the interruption or reduction of the amount of a public utility supplied to a municipality or to the land of any person as a result of an emergency or a breakdown, repair or extension of its public utility if, in the circumstances, reasonable notice of its intention to interrupt or reduce the supply is given;

AND WHEREAS section 83 of the *Municipal Act, 2001*, as amended, provides that a municipality may, as a condition of supplying or continuing to supply a public utility, require reasonable security be given for the payment of fees and charges for the supply of the public utility or for extending the public utility to land;

AND WHEREAS section 391(1) of the *Municipal Act, 2001*, as amended, provides that a municipality may pass by-laws imposing fees or charges on persons for services provided;

AND WHEREAS section 398(2) of the *Municipal Act, 2001*, as amended, provides that the treasurer of a local municipality may add fees and charges imposed by the municipality to the tax roll for the property to which the public utility was supplied and collect them in the same manner as municipal taxes;

AND WHEREAS section 436 of the *Municipal Act, 2001*, as amended, provides that the municipality has the power to pass by-laws authorizing the power of entry for the purpose of inspecting land to determine compliance with a by-law, direction, order, or condition of license;

AND WHEREAS section 435, 437 and 438 of the *Municipal Act, 2001*, as amended, set out additional powers and restrictions in regard to the power of entry;

AND WHEREAS section 444 of the *Municipal Act, 2001*, as amended, provides that the municipality has the power to make an order requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity;

AND WHEREAS it is deemed necessary to regulate the Town of Penetanguishene Water Works Utility and to establish fees and charges for water works and waste water services provided.

NOW THEREFORE the Council of the Town of Penetanguishene hereby enacts as follows:

1. DEFINITIONS

1.1 In this By-law:

- a) "Building" shall have the same meaning as set out in the *Building Code Act*, S.O. 1992, c. 23, as amended, or any successor thereof.
- b) "Clerk" means the Clerk of The Corporation of the Town of Penetanguishene or designate.
- c) "Commercial Use" means the use of land, Building or structure for the purpose of buying and selling commodities and supplying of services as distinguished from uses such as manufacturing or assembling of goods, warehousing, transport terminals, construction and other similar uses.

- d) "Council" means the Council of The Corporation of the Town of Penetanguishene or Committee of Council appointed for such purpose.
- e) "Curb Stop" shall mean a Water Service shut off valve located in a Water Service pipe near the curb and between that water main and the Building.
- f) "Director" means the Director of Public Works for The Corporation of the Town of Penetanguishene or designate.
- g) "Fire Hydrant" means an upright pipe with a nozzle or spout for drawing water from a water main for the purpose of fighting fires and other municipal operational uses.
- h) "Industrial Use" means:
 - i. The use of land, Building, or structure for the manufacturing, processing, fabricating of, assembly of raw materials or goods, warehousing or bulk storage of goods related to the industrial process and related accessory uses;
 - ii. The use of land, or Building, or structure for one or more of the following operations:
 - 1. the carrying on of any process of manufacture whether or not a finished article results there from;
 - 2. the dismantling and separating into parts of any article, machinery, or vehicle;
 - 3. the breaking up of any articles, goods, machinery, or vehicles;
 - 4. the treatment of waste materials;
 - 5. the processing of sand, gravel, clay, turf, soil, rock, stone, or similar substances, but not the extraction thereof; and
 - 6. the repairing and servicing of all vehicles, machinery and Buildings and may include:
 - a. the storage of goods in connection with or resulting from any of the above operations;
 - b. the provision of amenities for persons engaged in such operations;
 - c. the sale of goods resulting from such operations; and,
 - d. any work of administration or accounting in connection with the undertaking.
- i) "Institutional Use" means:
 - i. the use of land, Buildings or structures for a public or non-profit purpose and without limiting the generality of the foregoing, may

include such uses as schools, places of worship, indoor recreation facilities, community centres, public hospitals and government Buildings;

- ii. the use of land, Buildings or structures for religious, charitable, educational, health or welfare purposes, and includes churches, places of worship, public or private schools and nursery schools;
 - iii. the use of land, Buildings or structures designed, adapted or used for medical, surgical, charitable or other treatment or care of persons, or for detaining persons for correctional, disciplinary or other purpose, and shall include a children's home, a home for the aged or the infirm, a religious retreat, a jail, reformatory or training school, and all other such uses.
- j) "Multi Residential Dwelling" means one or more habitable rooms designed or intended for use by more than one individual or family as an independent and separate housekeeping establishment containing separate kitchen and sanitary facilities for each individual or family.
 - k) "Occupant" means a Person occupying a place or dwelling.
 - l) "Officer" means a Police Officer or a Municipal Law Enforcement Officer or such other officer as may be appointed by Council from time to time for the enforcement of this By-law.
 - m) "Owner" means the owner registered on title for lands, Buildings or Premise subject to the provisions of this by-law.
 - n) "Person" means any person, firm or corporation having control over property to which this By-law applies and may include the Owner registered on the title of the property and any occupant of any Building located on such property.
 - o) "Premise" shall mean any house, tenement, Building, lot, or part of a lot, or both, in, through, or past which Water Service pipes run. For the purposes of this By-law, Premise shall include any property, including a park, a cemetery and a dock, that has access to the Town's Waterworks Utility.
 - p) "Rates" means prices, rates, fees or charges for the use of water supplied to owners from the said water Works Utility and any other costs or charges, for management, maintenance, installation or otherwise, in connection with or for supplying same.
 - q) "Single Family Dwelling" means one or more habitable rooms designed or intended for use by an individual or family as an independent and separate housekeeping establishment in which one kitchen and sanitary facilities are provided for the exclusive use of such individual or family.

- r) “Stopcock” means the first Water Service shut off valve located in a Water Service line within a Building that, when closed, shuts the water off to the connected distribution pipes within the Building.
- s) “Town” means The Corporation of the Town of Penetanguishene and includes, where the context permits, its duly authorized officers, contractors, employees and agents.
- t) “Treasurer” means the Treasurer of The Corporation of the Town of Penetanguishene or designate.
- u) “Water Meter Package” means a package required and provided by the Town for the purposes of measuring the consumption of water and transmitting consumption data.
- v) “Water Service” means the lateral water pipe maintained by the Town, from the water main to the property line, and the lateral water pipe maintained by the Owner, from the Property line to the Building or Premise.
- w) “Water Works Employee” means an employee of The Corporation of the Town of Penetanguishene whose duties include the operation and maintenance of the Water Works Utility.
- x) “Water Works Utility” means any works for the collection, production, treatment, storage, supply or distribution of water, or any part of any such works.

2. INTERPRETATION

2.1 Number

Words in the singular may include the plural and words in the plural may include the singular.

2.2 Gender

Specific terms include both sexes and include corporations.

3. APPLICATION OF BY-LAW

3.1 Existing and Future Connections

This By-law applies to all existing and future connections to the Water Works Utility within the Town.

3.2 Hazard or Detrimental to Drinking Water System

In addition to and notwithstanding section 3.1, this By-law applies where a condition exists in any Building or Structure that may be a hazard or detrimental to the Water Works Utility.

4. GENERAL PROVISIONS

4.1 Operation under Jurisdiction of Director

The operation, servicing and administration of the Water Works Utility shall be under the jurisdiction of the Director and shall be operated in accordance with the provisions of the *Municipal Act*, 2001, as amended,, as amended, the *Ontario Water Resources Act*, as amended, this By-law and other applicable pieces of legislation.

4.2 Designation

The Director may designate a Water Works Employee or the Chief Building Official as a designate for the purpose of carrying out the duties of the Director as provided for and contained herein. The designation shall be made in writing.

4.3 References to Water

All references to water in this By-law shall mean water drawn, treated and provided by the Town.

4.4 Provision of Water – Not Liable for Damages

The Town agrees to use reasonable diligence in providing a regular uninterrupted supply of water, but does not guarantee service or the maintenance of unvaried pressure and will not be liable in damages to the Owner of property serviced by water or any other Person by reason of any failure in respect thereto.

4.5 Town Not Liable for Damages

The Town shall not be liable to the Owner of property serviced by water, or any other Person, for damages by reason of failure to supply water for any reason whatsoever. The Town will, however, exercise reasonable diligence and make such repairs as may be necessary, and do such acts within its powers, to restore the services, and shall at all times for such purpose, have the right to enter upon the lands of the Owner; If the Town by reason of its entry onto private property, occasions any damage to the said property, then such damage shall be repaired expediently in a proper manner, at the Town's expense.

4.6 No Obligation to Service Lands Not Presently Serviced

There shall be no obligation on the part of the Town to service lands within the municipality that are not presently serviced for the supply of water. The Town reserves the right to determine what areas and when such areas will be

served with the supply of municipal water and the timing, manner and amount of the capital cost to be paid for the extension of any such service.

4.7 Director May Enter Premise

The Director may enter the Premise of any property serviced by water during reasonable hours, upon reasonable notice and request to examine the pipes, meters, fittings and fixtures to ascertain the quantity of water used and the manner of its use.

4.8 Water Service Locates

A Water Service locate shall be obtained from the Town prior to any excavating or paving of a driveway on private property.

5. MAINTENANCE AND MANAGEMENT PROVISIONS

5.1 Application to Repair, Install, Move Shut off or Turn On Water Service

Every Person who wishes to repair, install, move, shut off or turn on a Water Service or make a connection to any of the Town's Water Service equipment shall make application in writing to the Director on an application form provided by the Town and upon approval of the application, such Person shall pay to the Town a fee and or charge as set out in Schedule "A" attached.

5.2 Supply – Water – Installation Complete – Exception - Construction

- a) The Town shall not supply water or complete a water connection unless the Building or Premise Water Service pipe and all necessary equipment, including the Water Meter Package, from the Curb Stop to the first tee inside the Building, has been installed by the Owner at the Owner's expense according to the requirements of this By-law.
- b) Notwithstanding section 5.2 a) the use of a temporary Water Service by an Owner, shall be allowed for a maximum of three (3) months from the date of the issuance of a building permit for the purpose of supplying water for use during construction, provided that an application for a temporary Water Service is made to the Town and payment of the fee, as set out in Schedule "A", is received. At the expiration of three (3) months, the Owner shall be required to install a Water Meter Package according to the provisions of section 10 of this By-law. Failure to install such Water Meter Package will result in the supply of water to such Building or Premise being shut off and/or the incurring of the applicable Rates.
- c) The Director may, in consultation with the Chief Building Official, extend the time limit set out in section 5.2 b) for an Owner constructing a home on the Owner's property where the construction of the Building is not complete and the Owner can provide a suitable explanation to the Director, including the date upon which construction is to be completed.

- d) The use of Temporary Water Service Connection by the Town shall be allowed for the duration of the infrastructure construction. The payment for the water usage fee shall be a flat rate as set out in Schedule:"A".

5.3 Main to Property Line – Expense of Town

The Water Service pipe, from the Town's main water line to the property line, including the Curb Stop, shall be maintained by and at the expense of the Town.

5.4 Property Line to Building – Expense of Property Owner

- a) The Water Service pipe from the property line, excluding the Curb Stop, into the Building shall be maintained by and at the expense of the property Owner.

5.5 Report - Damages

It shall be the duty of any and every person to report to the Town, any person who damages, tampers or interferes with any part of the Water Works Utility.

5.6 Liable for Cost of Repair

Any person who tampers with, alters, obstructs, removes, neglects, interferes with, or damages any Water Works Utility equipment shall, in addition to any other penalty allowed by law, be held liable for the cost of repair to the equipment of the Water Works Utility.

5.7 Owner to Abide by By-law

By applying for services from the Town, the Owner agrees to abide by the rules, regulations and other requirements of this By-law including payment of the applicable Rates.

6. *FIRE HYDRANTS*

6.1 Municipal and Private Hydrants - Use Prohibited without Permit

Except for water used for firefighting and Town approved maintenance or an operation, use of a municipally-owned Fire Hydrant for water supply is prohibited without first acquiring a Fire Hydrant Use Permit from the Town.

6.2 Municipal Hydrants - Fire Hydrant Use Permit

Any Person authorized in section 6.1 shall:

- a) have a Fire Hydrant Metering Assembly (FHMA) unit in their possession and connected to the Fire Hydrant when the Fire Hydrant

is in use (excluding private Fire Hydrant annual inspections);

- b) pay to the Town the cost of the water as recorded by the meter and at the Rates determined from time to time by Council;
- c) pay to the Town all other costs incurred by The Town, resulting from use of the Fire Hydrant, as determined by the Chief Water Operator.

6.3 Municipal Hydrants - Maintenance

Any Fire Hydrant situated within the road allowance is the property of the Town and shall be maintained by the Town and maintained according to:

- a) the *Ontario Fire Code*; and
- b) NFPA 24 - *Installation of Private Fire Service Mains and Their Appurtenances*; and
- c) Ministry of the Environment Guidelines.

6.4 Municipal Hydrants - Fire Protection Charge

The Fire Department shall pay, on an annual basis, a fire protection charge as determined by the Director as part of the annual budget process for the Water Works Utility.

6.5 Private Hydrants - Maintenance

The maintenance of all private Fire Hydrants is the responsibility of the property Owner.

6.6 Private Hydrants – Annual Inspection Report

- a) Effective Jan 1, 2011, an Owner of property on which a Private Fire Hydrant is installed shall submit an annual inspection report for each Fire Hydrant. The report shall:
 - i. be completed on an inspection form provided by the Town and submitted to the Fire Chief;
 - ii. confirm proper function of the Fire Hydrant and detail all maintenance, repairs and upgrades during the reporting period.
- b) After July 1, 2010 new private Fire Hydrants installed shall require an initial inspection report to be submitted within thirty (30) business days after the Fire Hydrant is placed in service.

6.7 Private Hydrants - Compliance Notice

The Fire Chief, or designate, will review the submitted report and, if there are deficiencies, issue a compliance notice that may support the recommendations contained in the inspection report and may contain additional or alternative requirements deemed by the Fire Chief as required under this By-law. These deficiencies must be corrected within thirty (30) business days of receipt of notification.

6.8 Private Hydrants - Record - Retention

The Fire Department shall retain Private Fire Hydrant inspection reports for the period set out in the Town's records retention by-law. It is the responsibility of the Owner of property on which a private Fire Hydrant is installed, to ensure all written records of tests and corrective measures are kept for two years after they are completed and the records shall be available upon request to the Fire Chief.

6.9 Private Hydrants - Reports Submission

All annual inspection reports for Private Fire Hydrants are to be submitted to:

The Corporation of the Town of Penetanguishene
P. O. Box 5009
10 Robert Street West,
Penetanguishene, ON L9M 2G2
Fire Department
Attn: Fire Chief

6.10 Private Hydrants - Notify of Planned Test/Maintenance

The Water Division of the Public Works Department and the Fire Department shall be notified of any planned hydrant flow test or planned maintenance on private hydrants, including annual testing.

7. CONNECTION TO WATER MAIN

7.1 Connection – by Water Works Employee

The connection of a new Water Service or the replacing, or upgrading of an existing Water Service from the property line to the Town's water main shall be made by a Water Works Employee or agent of the Water Works Utility, in accordance with the following:

- a) Each property shall have a separate Water Service pipe provided with a separate Curb Stop or valve for turning on and shutting off the water.

- b) The Director shall endeavor, where possible, to install a Water Service from the main to the Curb Stop where directed by the Owner. However, in every case the Director shall have the right to determine the nature of the service connection required and the position and location in which such service pipe and other equipment and appliances shall be installed.
- c) The size of a service pipe required for a single family dwelling shall be a minimum of 19mm inside diameter.
- d) The size of a service pipe required for Multiple Family, Commercial, Institutional or Industrial uses shall be determined by the Owner's engineer and approved by the Director, provided however, that in no case shall such service pipe be less than a minimum of 19 mm inside diameter.
- e) Where any variation from standard practice is permitted by the Director, any additional expense incurred by reason of such variation shall be borne and paid by the Owner.

7.2 Responsibility for Repair – Water Main to Property Line - Town

The responsibility for repairing a broken or damaged Water Service, from the water main to the property line, including the Curb Stop, shall rest with the Town. The cost of repairing a Water Service from the water main to the property line shall be borne by the Town except when the damage is done by the Owner or other party contracted by the Owner.

7.3 Responsibility for Repair – Property Line to Building - Owner

- a) The responsibility for repairing a broken or damaged Water Service, from the property line, exclusive of the Curb Stop, to the Building shall rest with the Owner of the property. The cost of repairing a Water Service from the property line to the Building shall be borne by the Owner, including the cost of the building permit.

7.4 Owner to Repair within Fourteen Days

The Owner of the property shall repair a broken or damaged Water Service within fourteen (14) days of becoming aware of a break or damage to the Water Service or within another time frame as approved by the Chief Water Operator. The Owner shall obtain the required building permit. Repairs shall be inspected by the Chief Water Operator in consultation with the Chief Building Official. Failure to complete repairs shall result in the water being shut off to the property by the Town until such repairs are carried out.

8. CONNECTION TO A WATER SERVICE

8.1 Mandatory Connection to Water and Waste Water Service

- a) The Owner of every Building or Premise that may be serviced from the Water Works Utility shall make application and connect to the Water Service within twenty-four (24) months of the service becoming available to the property.
- b) The Owner of every Building or Premise that may be serviced from the Town sanitary sewer system shall make application and connect to the sanitary sewer service within twenty-four (24) months of the service becoming available to the property.
- c) Failure to make application or to connect to the Town Water Works Utility or sanitary sewer service as the case may be, does not relieve the Owner from any Rates which may be charged to the property by the Town for such service.
- d) The Town may provide financial assistance in the form of a short term loan to an Owner connecting to the Water Works Utility and/or sanitary sewer service when such programs have been established and approved by Council including the duration of the loan, frequency of payment, method of collection, interest rate and similar matters.

8.2 Conditions for Connecting to Water Works Utility

An Owner may make a connection to the Water Works Utility in accordance with the following:

- a) An application for a Water Service connection shall be made to the Director, as provided for in section 5.1, prior to any work being commenced, including excavation;
- b) For all new Building construction:
 - i. A deposit shall be made to the Town to ensure that the curb box and Curb Stop are accessible and operable once final grading is completed.
 - ii. The deposit shall be made prior to any work commencing, including excavation.
 - iii. Should there be any defects with the curb box or Curb Stop at the time of inspection the Owner will be advised and be given a reasonable time frame of two (2) weeks to rectify the problem, failing which, the Town shall carry out the repair.
 - iv. The cost of a repair by the Town shall be deducted from the deposit and the remainder of same shall be returned to the Owner who made the deposit.
 - v. Should the cost of the repair be greater than the deposit, the Owner shall be held liable for the additional cost. This additional cost shall be added to the Owner's water bill.

- vi. Notwithstanding sections 8.2 b) i., ii., iii., iv., and v., the deposit requirements may be included in a site plan agreement or subdivision agreement and, in that event, will be collected as part of the development securities.
- vii. The size of a service pipe required for a single family dwelling shall be a minimum of 19mm inside diameter. The actual size shall be determined by at the site plan or subdivision agreement or building permit stage.
- viii. The size of a service pipe required for a Multiple Family, Commercial, Institutional or Industrial Use shall be determined by the Owner's engineer and approved by the Director, but in no case shall such service pipe be less than 19 mm minimum inside diameter.
- ix. Every service pipe shall be of a type and installed in accordance with the *Ontario Building Code*. It is required that 12 gauge stranded copper tracer wire be installed on all non-conductive service pipes. The copper tracer wire should be accessible at the top (cap) of the curb box by either bonding the wire to the top or wrapping the wire around the top. The tracer wire is to be bonded to the copper piping within the house.
- x. All excavations required for the installation of a Building Water Service pipe shall be carried out by open trench unless otherwise approved by the Chief Building Official. All pipes shall be installed according to the *Ontario Building Code* and municipal specifications and no back fill shall be placed until the work has been inspected and is deemed in compliance with this by-law.
- xi. The Water Service pipe shall be separated from all other services, such as buried cables and sewer laterals, in accordance with the *Ontario Building Code*.
- xii. The Water Service pipe shall be laid upon 150mm sand bedding. The Water Service pipe shall be covered with another 150mm of sand prior to back filling.
- xiii. The Owner applying for a Water Service connection shall give at least forty-eight (48) hours' notice to the Chief Building Official and to the Director when the Building Water Service pipe will be ready for inspection and connection to the Water Service lateral. The connection shall be made under the supervision Chief Building Official and the Director.
- xiv. No Person shall back fill a Water Service connection until it has been inspected by the Chief Building Official approved for back filling.
- xv. All excavations for a Building Water Service pipe connection shall comply with the *Ontario Occupational Health and Safety Act*, as amended, and *Regulations for Construction Projects*, R.S.O. 1990, O.1. Part III of the *Regulations for Construction Projects* shall be strictly adhered to. It shall be the Owner's responsibility to obtain a

copy of the said regulations and ensure compliance by the Owner's contractor. If compliance is not obtained, inspection of the Water Service pipe cannot be completed until compliance is obtained and it is safe for the Director to carry out his inspection duties.

- c) Installation of water connections in a new subdivision and/or new site developments are subject to the requirements of the subdivision agreements or site plan agreements in addition to the requirements set out in this By-law.

9. WATER USE

9.1 Selling of Water – Consent of Council

- a) The sale of water from the Water Works Utility, by persons, in any manner, to other persons, firms or corporations is prohibited without the consent of Council.
- b) The bulk purchase of water from the Water Works Utility is permitted, subject to the following conditions:
 - i. an application for the purchase of bulk water is completed and approved by the Director;
 - ii. a Fire Hydrant Use Permit is completed and approved by the Director;
 - iii. the purchaser pays the commercial Rates established by Council from time to time;
 - iv. the filling location is approved by the Director;
 - v. bulk water will not be sold during a water ban;
 - vi. bulk water sales shall be exempt from the sewer service charge.

9.2 Watering– Times Permitted

Persons shall use water supplied by the Water Works Utility for the purpose of watering lawns and gardens and newly placed sod and seed only between the hours of 5 a.m. and 9 a.m. and between 5 p.m. and 9 p.m. each day. Persons are encouraged to adhere to water conservation principles such as those set out in the excerpted Ministry of Agriculture, Food and Rural Affairs Factsheet attached as Schedule "B" to this By-law.

9.3 Authority of Director – Water Ban – Short Supply

Notwithstanding section 9.2, the Director may impose a watering ban covering watering of lawns, gardens, filling of swimming pools or any other like use when water in the Water Works Utility is in short supply. The

watering ban shall take effect immediately upon notice being announced on a local radio station serving the Town and/or on the Town website.

9.4 Watering of Infields When Necessary

Notwithstanding section 9.2, the Parks, Recreation and Culture Department may water the infields of all baseball diamonds whenever necessary to control dust from the infields.

10. WATER METERS

10.1 Install According to By-law Requirements

Water Meter Packages shall be installed only in accordance with the requirements of this By-law.

10.2 Metered Rate

Council shall establish, from time to time by by-law, the Rates set out in Schedule "A".

- a) Every new Building constructed shall be equipped with a Water Meter Package. All water shall be measured by such Water Meter Package and be charged the applicable metered rate.
- b) Premises that have an installed connection to the Town's Waterworks Utility shall be equipped with a Water Meter Package. All water shall be measured by such Water Meter Package and be charged the applicable metered rate.

10.3 Fixed Portion Charged Where Connection not Made

The fixed portion per year rate, based on a 0.625 inch meter, or the required meter size for the subject Building or Premise, as set out in Schedule "A" attached, shall be charged to the Owner of a Building or Premise who does not connect to the Water Service or sanitary sewer service as required by section 8.1.

10.4 Purchase of Water Meter Package from Town

The required Water Meter Package shall be purchased from the Town only, by way of a financial capital contribution as set out in Schedule "A". The ownership of the water meter and remote reading equipment remains with the Town.

10.5 Water Meter - Remote Display - Maintained by Town

The water meter and remote reading equipment only, shall be maintained by and at the expense of the Town.

10.6 Damage to Water Meter - Remote Reading Equipment – Liability of Owner

Where a water meter has been damaged by frost or a water meter or remote reading equipment has been damaged by the actions of the Owner or other Person, the Owner shall be liable and pay to the Town the cost of all repairs and replacements, including parts and labour, and all other costs arising from such damage. Meters and remote displays shall be repaired by a Water Works Employee.

10.7 Testing of Water Meter - Reading Equipment Display – Written Request – Owner's Expense

- a) Upon a written request by an Owner, the Town may test any water meter and remote display for a fee as set out in Schedule "A" attached.
- b) If the meter and/or remote display are found to be inaccurate, the fee for the test shall be refunded.

10.8 Treasurer – Estimating Quantities

- a) Where the Town has established that a water meter has failed to register accurately, the Treasurer, in consultation with the Director, shall estimate the quantity of water consumed for the purpose of billing.
- b) If the Town is prevented from accessing the meter for any reason the Treasurer, in consultation with the Director, shall estimate the quantity of water consumed for the purpose of billing.

10.9 Testing by Town – Reasonable Time

The Town reserves the right to test the water meter and remote display at any reasonable time.

10.10 Criteria for Reduction of Large Water Consumption Charges

Owners with inexplicable and unreasonable spikes in water consumption relative to normal consumption for the subject property may be eligible to appeal in writing, to the Finance and Corporate Services Section of the Town for a reconsideration of a large water consumption billing. The appeal fee is set out in Schedule "A" attached. The criteria for Reduction of Large Water Consumption Charges are set out in Schedule "C" attached.

10.11 Repair and Replace - Failed Water Meter or Remote Display

- a) Where a water meter or remote display has failed for any reason, other than that referred to in section 10.6 above, a Water Works Employee, at the discretion of the Director, may temporarily replace the water meter or remote display and repair the original water meter or remote display at the Town's cost. Once repaired the original water meter or remote display shall be reinstalled.

- b) Should the original water meter or remote reading equipment be beyond repair, a Water Works Employee shall replace same with a new water meter or remote display at the Town's cost.
- c) The Town will not be responsible for the cost of repair or replacement of a water meter or remote display where it has been improperly installed, removed, altered, tampered with, damaged or neglected by any Person in which case the Owner shall be responsible for the cost of repair or replacement of the water meter or remote display. The cost for the repair or replacement including both labour and materials will be billed to the Owner and if not paid within thirty (30) days may be added to the tax roll for the relevant property and will be collected in the same manner as municipal taxes.

10.12 Water Meter Installation – Inspection by Director

Every water meter installation shall be inspected by the Director prior to the occupancy of the Building or Premise.

10.13 Installation of Water Meter Package – Schedule “D”

Water Meter Packages for single family residential dwellings shall be as set out in Schedule “D” to this By-law. Water Meter Packages for multifamily industrial, commercial and institutional uses shall be approved by the Director and the Chief Building Official as required. All Water Meter Packages shall be installed according to the following requirements:

- a) The Water Meter Package shall be installed on the Water Service line directly after it enters the Building and prior to the first tee of the interior Water Service line.
- b) A ball valve shall be installed first on the water supply line to any Building. It shall be installed on the inside of the Building within 150mm to 1200mm of the floor.
- c) The water meter shall be installed second. Orientation of the meter can be horizontal or vertical but when horizontal the register must be facing upwards.
- d) A dual check valve shall be installed third on the opposite side of the meter than the ball valve, prior to the first tee off the main line.
- e) A ball valve with drain shall be installed on the immediate downstream side of the dual check valve.
- f) An expansion tank shall be installed fifth on the downstream side of the second ball valve.
- g) The remote reading devices shall be installed on the exterior wall adjacent to the hydroelectric meter and shall be connected to the

water meter by the meter wire provided in the Water Meter Package so that the meter can be read from the touch pad. The touch pad shall be installed at a height of 1.5 metres above finished grade, and at no time shall it be installed lower than 1.2 metres or higher than 1.8 metres above finished grade except upon the approval of the Director. The touchpad shall have a clearance of 20 centimetres from all other devices.

- h) A Flex net data transmitter is also installed by Town staff.
- i) In the event the hydroelectric meter is located inside a Building, the touch pad is to be installed in an area approved by the Director.
- j) Any missed scheduled appointments for a water meter inspection, testing, repair & maintenance shall be charge a specified fee as per Schedule "A:.

10.14 Compliance with Backflow Prevention and Cross Connection By-law

A Water Service connection will not be approved by the Director until the provisions of the Town's Backflow Prevention and Cross Connection Control By-law have been complied with and the Owner has applied for and obtained a Building Permit for any backflow device.

10.15 Condition of Water Service Piping – Repairs Required

If, in the opinion of the Director, the condition of the Water Service pipe and/or valves and of the plumbing system on such piping is such that the meter cannot be safely removed for the purpose of testing, replacing or repairing without fear of damage to the Water Service pipe and valves, the Director may require the Owner to make such repairs as may be deemed necessary to facilitate the removal or testing of the meter and shall notify the Owner of the date the repairs shall be made. If, upon notification, the Owner does not comply with the Director's request, the Owner will, effective on the date of non-compliance, be billed the fixed portion per year rate, based on a 0.625 inch meter, or the required meter size for the subject Building or Premise, as set out in Schedule "A" attached, for water and sewer services. These charges shall be based on the required meter size for the subject Building or Premise.

10.16 Director to Determine Meter Size, Installation, Piping

The Director, in consultation with the Chief Building Official, shall determine the size of the meter, the manner of its installation, and all matters relating to the piping and other appurtenances, based on sound engineering principles and *Ontario Building Code* requirements

11. WATER AND SEWER RATES AND FEES

11.1 Water Service Installation - Fee

- a) Every Owner shall pay to the Town the fee for installing the Water Service from the water main to the Curb Stop inclusive.
- b) The cost of installing each new Water Service, or replacing, or upgrading an existing Water Service from the water main, regardless where the water main is located, to the Curb Stop inclusive shall be the actual cost of the Water Service installation and shall be borne by the Owner of the property for which the service is being installed.
- c) A deposit as set out in Schedule "A" attached shall be provided prior to any work commencing.
- d) The final cost shall be calculated on a cost plus basis, taking into consideration material, labour, equipment and ten percent (10%) administration costs.
- e) The Water Service shall not be turned on until full payment of the installation fee is received by the Town and the water meter installation is inspected and full payment of the inspection fee as under section 11.4 is received.

11.2 Turning Water Supply On or Off - Fee

- a) Every Owner shall pay a fee of \$35 to be applied if turn on/off or off/on is within 1 hour, outside of the 1 hour, the \$35 fee will be applied for a turn on and off as set out in Schedule "A" attached, to a private or public Water Service, other than a new services e.
- b) In addition to the fee described in clause a) above, the Owner shall pay the fixed portion per year rate, based on a 0.625 inch meter, or the required meter size for the subject Building or Premise, as set out in Schedule "A" attached, during the period the water supply is shut off.

11.3 Water Meter Package – Cost

The Owner of a new Building or Premise that has made a financial capital contribution to the Town for a Water Meter Package under section 10.4 is responsible for the proper installation of the Water Meter Package in accordance with section 10.13 of this By-law. The cost of the Water Meter Package is as set out in Schedule "A", attached.

11.4 Water Meter Installation Inspection - Fee

Every Owner of a Building or Premise connecting to a Water Service shall pay a fee for the inspection of the installation of a Water Meter Package as set out in Schedule "A" attached.

11.5 Water Meter Removal and Reinstallation - Fee

Where the Owner requests a temporary removal of the water meter from his/her premises, a fee for removal and a fee for reinstallation, as set out in Schedule "A" attached, shall be applied to the Owner's account on the first billing after reinstallation of the meter.

11.6 Fixed Portion and Metered Rate Charges – Water and Sewer

- a) Water supplied to Buildings and Premises in the Town, as indicated by the water meter, shall be charged for each respective property based on monthly charges (fixed portion) and consumption charges (metered rate) as set out in Schedule “A” attached.
- b) Every Building and Premise with a water meter installed that is connected to the sanitary sewer system shall, in addition to water charges, pay the sewer surcharge as set out in Schedule “A” attached. The sewer surcharge rate shall be a percentage charge based on the gross amount of the water consumption charge if the property being serviced by water is connected to a sanitary sewer system.
- c) Notwithstanding section 11.5 b), and as set out in section 9.1.b) e, bulk water sales shall be exempt from the sewer service charge. The Treasurer may, in consultation with the Director, exempt certain Premises, such as recycling water features, from the sewer service charge if water is not entering the sanitary sewer system.

11.7 Final Billing Fee

At the time of sale of a Building or Premise the vendor shall pay a Final Billing Fee as set out in Schedule “A” attached which shall cover the administrative cost of producing a final billing.

11.8 Accounts Rendered

- a) The Town may serve bills upon the Owner, by delivery or mail, either at an address supplied by the Owner or bills shall be deemed to be served upon the said Owner, if they are delivered or sent by mail to the Premise supplied with water. In addition, final billings shall be provided to the solicitor for the Owner.
- b) Residential and multi-residential accounts shall be billed quarterly.
- c) Commercial/ industrial/institutional accounts shall be billed monthly.

11.9 a) Overdue Account – Installation and Repairs

Where any account for the installation of Water Services, for supplying and inspecting a water meter and remote reader, for repairs, fittings and apparatus, for inspection or for any other service, matter or thing incurred and payable under the provisions of this By-law in respect of any Building or Premise, is overdue and unpaid:

- i. A late payment charge of 5% shall be assessed to the account two days after the date the account is due and payable.
- ii. An overdue notice shall be sent by prepaid mail, addressed to the Owner of such Building or Premise, at their last known address

according to the last revised Assessment Roll or address provided to the Town for tax and/or water billing purposes.

iii. The notice shall advise that unless the account is paid within ten (10) business days after the date of the notice:

1. the outstanding amount will be added to the tax roll for the relevant property and will be collected in the same manner as municipal taxes, and
2. the supply of water to such Building or Premise may be shut off or withheld. In the event of shut-off, the fixed portion per year rate, based on a 0.625 inch meter, or the required meter size for the subject Building or Premise as set out in Schedule "A" attached, shall apply during the period the water supply is shut off.

b) Overdue Account – Water and Sewage Service Rates

Where any account for water Rates or Water Service charges including the Rates in respect of sewage services, under the provisions of this By-law in respect of any Commercial, Industrial, Institutional or residential Building or dwelling is overdue and unpaid:

- i. a late payment charge of 5 % shall be assessed to the account two days after the date the account is due and payable;
- ii) an overdue notice will be sent by prepaid mail to the Owner of such Building or Premise, at their last known address according to the last revised Assessment Roll or address provided to the Town for tax and/or water billing purposes;
- iii) the notice shall advise that unless the account is paid within ten (10) business days after the date of the notice:
 1. The outstanding amount will be added to the tax roll for the relevant property and will be collected in the same manner as municipal taxes, and
 2. the supply of water to such Building or Premise may be shut off or withheld. In the event of shut-off, the fixed portion per year rate, based on a 0.625 inch meter, or the required meter size for the subject Building or Premise as set out in Schedule "A" attached, shall apply during the period the water supply is shut off.

11.10 Outstanding Fees Added to Taxes – June and December/Ownership Transfer

Outstanding fees or charges shall be added to the tax roll in June and December for the relevant property. In addition, at the time of a property

transfer, outstanding fees and charges shall be calculated and added to the tax roll effective the date of transfer.

11.11 Billing Errors

- a) Where billing errors have resulted in over-billing, the Owner shall be credited with amount erroneously billed of the relevant period, but not exceeding two (2) years. Over-billing errors may include, but are not restricted to, malfunctioning meters, incorrect meter sizes, incorrect readings, estimated readings, historically incorrect information on service availability, and incorrect NDT number on accounts.
- b) Where billing errors have resulted in under-billing, the Owner shall be charged the amount erroneously not billed for a period not exceeding two (2) years. Under-billing errors may include, but are not restricted to, malfunctioning meters, incorrect readings, estimated readings, insufficient information provided to set up accounts properly and historically incorrect information on service availability.

12. SEVERABILITY AND RESTRICTIVE PROVISIONS

- 12.1** If a court of competent jurisdiction should declare any section or part of a section of this By-law to be invalid such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this By-law and it is hereby declared that the remainder of this By-law shall be valid and shall remain in force.
- 12.2** Where the provisions of this By-law conflict with the provisions of any other by-law or Act, the more restrictive provisions shall apply.

13. POWERS OF ENTRY

- 13.1** An Officer may enter on a lot at any reasonable time for the purpose of carrying out an inspection to determine whether or not the following are being complied with:
 - a) the provisions of this By-law;
 - b) a direction or order issued under this By-law; or
 - c) an order made under Section 431 of the *Municipal Act, 2001*, as amended.
- 13.2** Where an inspection is conducted by the Town, an Officer may:
 - a) require the production for inspection of documents or things relevant to the inspection;
 - b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;

- c) require information from any person concerning a matter related to the inspection including their name, address, phone number and identification;
- d) alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.

- 13.3** If a sample is taken under section 13.2 (d) and the sample has not been divided into two parts, a copy of any report on the sample shall be given to the person from whom the sample was taken.
- 13.4** A receipt shall be provided for any document or thing removed under section 13.2 (d) and the document or thing shall be promptly returned after the copies or extracts are made.
- 13.5** Copies of or extracts from documents and things removed under this section and certified as being true copies of or extracts from the originals by the person who made them are admissible in evidence to the same extent as, and have the same evidentiary value as, the originals.
- 13.6** Every Owner or Person occupying the property shall permit an Officer to inspect any land for the purposes as set out in this By-law. An Officer may be accompanied by a person under the Officer's direction.
- 13.7** The Town may undertake an inspection pursuant to an order issued under s. 438 of the *Municipal Act, 2001*, as amended.
- 13.8** Power of entry may be exercised by an Officer as defined in this By-law.

14. ORDERS AND REMEDAL ACTIONS

- 14.1** Where a contravention of this by-law has occurred, an officer may make an order requiring the person who contravened the by-law to discontinue the activity.
- 14.2** Where a contravention of this by-law has occurred, an officer may make an order requiring the person who contravened the by-law to do work to correct the contravention.
- 14.3** Every person to whom an order is issued under this by-law shall comply with the order.

15. OFFENCES

15.1 Obstruction

It shall be an offence for a person to hinder or obstruct, or attempt to hinder or obstruct, an Officer who is exercising a power or performing a duty under the *Municipal Act, 2001*, as amended, or under a by-law passed under the *Municipal Act, 2001*, as amended,.

15.2 Failure to Identify

Any Person who has been alleged to have contravened any of the provisions of a by-law passed under the *Municipal Act, 2001*, as amended,, shall identify themselves to the Officer upon request. Failure to do so shall be deemed to have obstructed or hindered the Officer in the execution of the Officer's duties.

15.3 Offence - Water Service – Water Meter

It is an offence for a Person to:

- a) repair, remove, inspect, tamper with or connect to any of the Town's Water Works Utility without applying and receiving the written approval of the Director;
- b) neglect to maintain or keep the service pipe, Stopcock, and other appurtenances, from the Curb Stop to the Stopcock in good working order and repair, free from leaks and protected from frost
- c) operate a Curb Stop unless that Person has received permission of the Director to do so.
- d) remove, alter or tamper with any component of the Water Meter Package and/or remote reading equipment, other than Water Works Employee, with the exception of the valve immediately downstream of the check valve which may be operated by the homeowner to undertake any plumbing modifications necessary in the household;
- e) damage any water meter;
- f) Interfere with any hydrant, valve, Curb Stop, service pipe, water meter or other water works appurtenances, whether inside or outside of any Building without written approval of the Director. This restriction shall not apply to a municipal fire fighter where water is required for fire protection purposes;
- g) obstruct free access to any curb box by placing on it any fence, plant, material, earth, concrete, pavement or other obstructive matter;
- h) excavate pave or concrete a driveway on private or public property without first obtaining a Water Service locate;
- i) use water without paying the water Rates chargeable under this By-law or determined from time to time by Council by by-law.

15.4 Offence – Hydrants

It is an offence for a Person to:

- a) obstruct free access to any hydrant by placing on or within a one (1) meter radius of it, any structure, Building, fence, plant, material, earth, snow, rubbish or other obstructive matter;
- b) conceal or partially conceal a hydrant with any structure, Building, fence, plant, material, earth, snow, rubbish or other obstructive matter;
- c) park a vehicle closer to a Fire Hydrant than the distance set out in the Town's Traffic and Parking Regulation By-law.

16. PENALTY PROVISIONS

- 16.1** Any person who contravenes any provisions of this By-law is guilty of an offence and upon conviction is liable to a fine as provided in the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as may be amended from time to time.
- 16.2** Every director or officer of a corporation who knowingly concurs in the contravention of any provision of this by-law by the corporation is guilty of an offence.
- 16.3** Every person who fails to comply with an order made under this by-law is guilty of an offence.

17. FEES

- 17.1** Fees and charges set out in this by-law are contained in Schedule "A" attached hereto.
Rates shall be adopted from time to time by Council by by-law.

18. SHORT TITLE

- 18.1** This By-law may be cited as the "Water Regulation By-law".

19. ENFORCEMENT

- 19.1** A Police Officer, Municipal Law Enforcement Officer and the Director of Public Works as designated by the Council of the Town of Penetanguishene are hereby vested with the authority to enforce this by-law.

20. SCHEDULES

- 20.1** Schedules "A", "B" and "C" and "D", attached, shall form part of this By-law.

21. FORCE AND EFFECT

21.1 This By-law shall come into force and take effect on the date of passing.

22. REPEAL

22.1 THAT By-laws 2023-70, 2023-04, 2020-57, 2019-08 and 2015-64 are hereby repealed and replaced in their entirety with this By-law.

BY-LAW read a first, second and third time and finally passed by Council this 12th day of March, 2025.



MAYOR Doug Rawson

CLERK Kelly Cole

By-law 2025-08 Schedule “A” – A) Schedule of Fees

	Section	Service	Fee	Application Form Required	Responsible Department
1	5.1	Temporary connection for use in residential construction	\$196.15 flat rate (indexed annually) plus \$190.44 for each extension (indexed annually)	Application for water service	Public Works
2	6.1	Use of a Municipally-owned fire hydrant for water supply	\$35 per connection per day plus unit charge per m3 of water obtained	Fire hydrant use permit	Public Works
3	6.5	Private fire hydrant inspection	\$200 per hydrant		Public Works
4	6.5	Private fire hydrant repairs	Materials + 15% administration fee		Public Works
5	6.6	Private fire hydrant annual inspection report	\$50.00	Private hydrant inspection report	Fire
6	6.11	Private Fire Hydrant	\$32.96/month (indexed annually)		Public Works
7	8.2 b)i.	Curb stop/curb box completion security	\$1,000 (refundable)	Application for municipal service	Public Works
8	9.1 b)i.	Bulk water purchase	Commercial metered consumption rate Bulk Water Station Fee \$4.00/m3	Application for the purpose of bulk water purchase	Public Works
9	9.5	Fire protection sprinkler system	\$41.02/month (indexed annually)		Public Works
10	10.10	Reconsideration of large water consumption billing	\$20.00	Appeal in writing	Finance
11	10.7	Water meter testing	\$75.00	n/a	Public Works
12	10.7 a)	Test water meter at owners request	\$75.00	Written request	Public Works
13	11.1	Water service installation fee (up to 50mm diameter)	Actual cost with a deposit of \$7,500.00	Application for water service	Public Works
14	11.2	Turning water supply on or off other than a new service	7:00 am to 3:30 pm Monday to Friday \$50.00 All other days/times \$225.00		Public Works
15	11.4	Water meter installation inspection fee	\$50.00 per inspection/visit		Public Works
16	11.5	Water meter removal and reinstallation	\$100.00 removal \$100.00 inspection		
17	11.7	Final Billing Fee	\$25.00		Finance

By-law 2025-08 Schedule “A” – B) Schedule of Fees

Schedule of Fees, Charges & Rates

SCHEDULE A - B) WATER METER SIZING AND CAPITAL CONTRIBUTION

Meter sizes are determined by number of units. If the meter is too large, we lose low flows. If too small, the meter will wear prematurely. Also of greater concern, is water quality. If the service and meter are too large, water quality is compromised. The following is merely a guideline to determine required meter size for new or existing buildings. This calculation is based on maximum consumption of 10 gpm per unit.

# of Units	Meter Size	Normal Flow	Minimum Flow
2	5/8" iperl	.11-25gpm	.03gpm
3	3/4" iperl	.11-35gpm	.03gpm
4-5	1" iperl	.4-55gpm	.11gpm
6-10	1-1/2" Omni R2	2-150gpm	3/4gpm
11 to 20	2" Omni R2	2.5-200gpm	1 gpm

Price per meter package

Meter Size	Meter c/w TP	Angle/Straight Meter Ball Valve	Check Valve	Isolation Ball Valve c/w drain	Expansion Tank	Meter wire 100'	Sub-Total	Sensus Transmitter	HST	METER PACKAGE TOTAL	Quick Code	Inspection Fee	Total Meter and Inspection
5/8" iperl	\$ 201.25	\$ 218.50	\$ 66.70	\$ 25.30	\$ 109.25	\$27.03	\$ 648.03	\$ 194.35	\$109.51	\$ 951.88	WMP1	\$ 50.00	\$ 1,001.88
3/4" iperl	\$ 285.20	\$ 218.50	\$ 66.70	\$ 25.30	\$ 109.25	\$27.03	\$ 731.98	\$ 194.35	\$120.42	\$1,046.75	WMP2	\$ 50.00	\$ 1,096.75
1" iperl	\$ 364.55	\$ 293.25	\$ 169.05	\$ 43.70	\$ 109.25	\$27.03	\$ 1,006.83	\$ 194.35	\$156.15	\$1,357.33	WMP3	\$ 50.00	\$ 1,407.33
1-1/2" Omni R2	\$ 2,449.75	\$ 235.75	Owner's Responsibility	Owner's Responsibility	Owner's Responsibility	\$27.03	\$ 2,712.53	\$ 194.35	\$377.89	\$3,284.77	WMP4	\$ 50.00	\$ 3,334.77
2" Omni R2	\$ 2,577.25	\$ 299.00	Owner's Responsibility	Owner's Responsibility	Owner's Responsibility	\$27.03	\$ 2,903.28	\$ 194.35	\$402.69	\$3,500.32	WMP5	\$ 50.00	\$ 3,550.32

**SCHEDULE "A-C" TO BY-LAW NUMBER 2025-08 OF THE TOWN OF
PENETANGUISHENE**

Schedule of Fees and Charges, Rates

Schedule "A" - C) Schedule of Rates

	2025
Water – Cost per Cubic Metre	\$ 1.76

Meter Size (in.)	Fixed Portion Cost per year
	Annually
0.625	\$ 127.19
0.750 ResW2	\$ 127.19
1	\$ 178.41
1.5	\$ 229.10
2	\$ 369.07
3	\$ 1,400.04
4	\$ 1,781.62
6	\$ 2,672.49
Wastewater – Cost per Cubic Metre	\$ 3.55
Meter Size (in.)	Fixed Portion Cost per year
	Annually
0.625	\$ 256.97
0.750 ResW2	\$ 256.97

SCHEDULE "B" TO BY-LAW
NUMBER 2015-64 OF THE
TOWN OF
PENETANGUISHENE

**Schedule "B" - Suggested
Lawn Watering Guidelines**

*Excerpted from the Ontario
Ministry of Agriculture, Food
and Rural Affairs
Factsheet No 273 dated
April 2008
Watering Restrictions*

During the summer, some municipalities in Ontario issue total lawn watering bans with high fines for people who ignore the ban. If you are in an area where there is no lawn watering ban, here are a few tips to keep turf alive and conserve water at the same time.

- Water turf once a week with about 2.5 cm of water. This may not keep the turf from going dormant, but it will ensure that it survives this dry period. Use an empty can to help you know when you have put on 2.5 cm.
- If possible, cycle irrigation to allow water penetration and avoid water runoff. Dry soils may not be able to absorb 2.5 cm of water in one watering.
- Water turf in the early morning. This helps reduce water loss to evaporation

1	\$ 360.23
1.5	\$ 462.57
2	\$ 745.49
3	\$ 2,827.32
4	\$ 3,598.10
6	\$ 5,397.28

and also helps minimize the development of diseases.

- Never set sprinklers to water pavement, driveways or sidewalks, as this wastes water.

SCHEDULE "C" TO BY-LAW NUMBER 2015-64 OF THE TOWN OF PENETANGUISHENE

WATER REGULATION BY-LAW

Schedule "C" - Reduction of Large Water Consumption Charges

Criteria

The criteria for reduction of large water consumption charges include:

- The total bill for the quarter must exceed a threshold of \$400. This threshold has been established by the Town as an appropriate threshold to be considered as imposing hardship on the account holder.
- Large water consumption must be due to an identified special circumstance or inexplicable and unreasonable spikes in consumption. "Inexplicable and unreasonable" is based on review by Water Division staff relative to prior consumption of the property (including pool fills and lawn watering), rather than the inability of the owner to identify the cause.
- Large water consumption identified above should be corrected in the next quarter (i.e. no ongoing or reoccurrence of the abnormality).
- Assistance offered is based on the amount of water consumption as a result of the special circumstance and inexplicable and unreasonable consumption and is limited to the water consumption charges that exceed the \$400 threshold.

Time Limit

An appeal to the Town for reconsideration of a large water consumption billing must be submitted in writing, including sufficient details to allow Town staff to review the account and make a determination, and must be received within thirty days of the date of the water bill.

Appeals will be processed in the most efficient manner possible, having regard to the nature of the situation. To investigate an appeal, Town staff may require access to the

property during working hours, subject to reasonable notice to the property owner.

Penalty Charges

Account holders are encouraged to submit payment for water accounts to avoid any potential penalty charges or further account action.

In all circumstances, penalty charges applicable to overdue accounts shall be the responsibility of the account owner. If an account credit is approved, penalty charges, for the credited portion only, will be reversed.

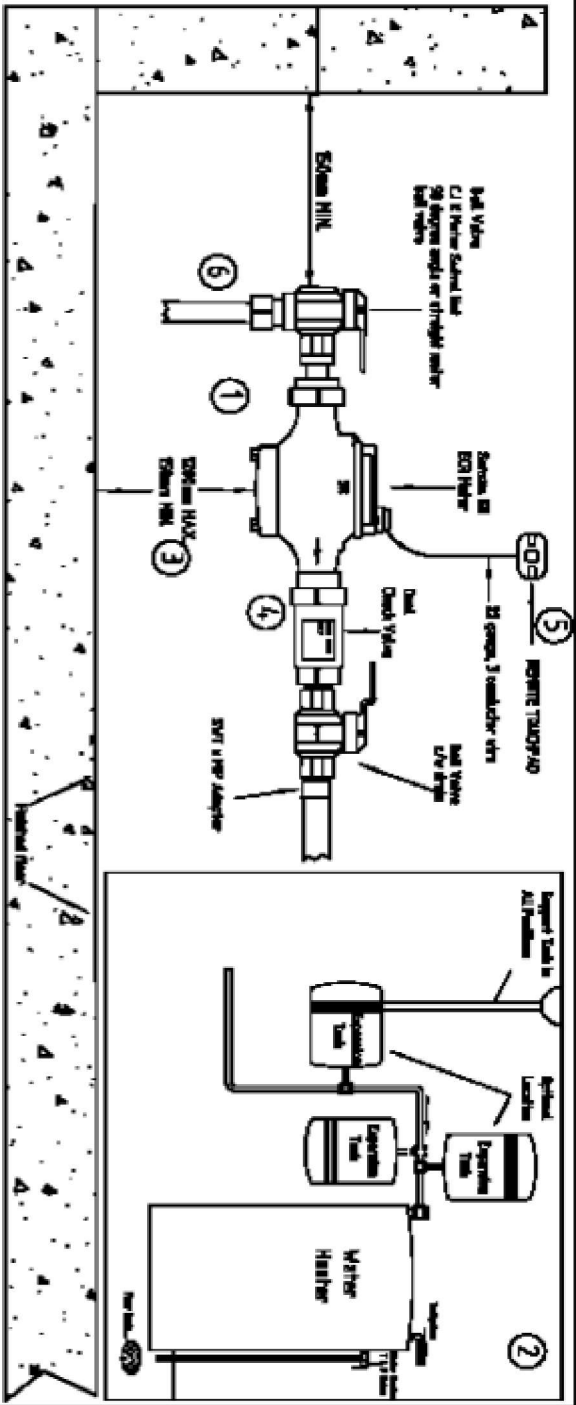
Approval Authority

The Director of Finance/Treasurer and the Chief Administrative Officer shall have the authority to approve account reductions up to a maximum of \$1,000 over the \$400 threshold, in accordance with the criteria, on a case by case basis, as determined and recommended by the Director of Finance/Treasurer, in consultation with the Chief Water Operator.

Council shall have the authority to approve account reductions in excess of \$1,000 over the \$400 threshold, in accordance with the criteria, on a case by case basis, as determined and recommended by the Director of Finance/Treasurer, in consultation with the Chief Water Operator.

Schedule “D” – Water Meter Package - Residential

7 Address: _____ E.C.R. #: _____



COMMENTS:

NOTES:

- 1 Meter to be installed not less than 6" from any object. Arrangement must allow the side to access meter.
- 2 Penetration Tank to be installed on the east under the bathroom. The water meter package and the meter (water) lines can only be used to 20 pounds. Tank or placement not used except.
- 3 Support for the meter will be required adjust to fit.
- 4 Ensure proper direction of flow.
- 5 Metered outside inside type's meter or metered outside will be water meter 24" type's meter to inside building. Examples of installed in water used to be between 15" to 18" from the meter (ground) level.
- 6 The Penetration Tank must be a distance of 20' from the meter and other devices.
- 7 No branches or type permitted upstream of meter.
- 8 Meter and Penetration Tank or Water Meter Installation. Learn the facts from the installed meter package for the Water Division inspection.

DATE: March 3rd, 1999, April 22nd, 2015	PENETANGUISHENE WATER DIVISION TELEPHONE: 705-549-2606
DRAWN: M. LEFAIVE	
SCALE: N.T.S.	METER INSTALLATION PACKAGE
READING:	

8 Installer's Name: _____ Licence#: _____

